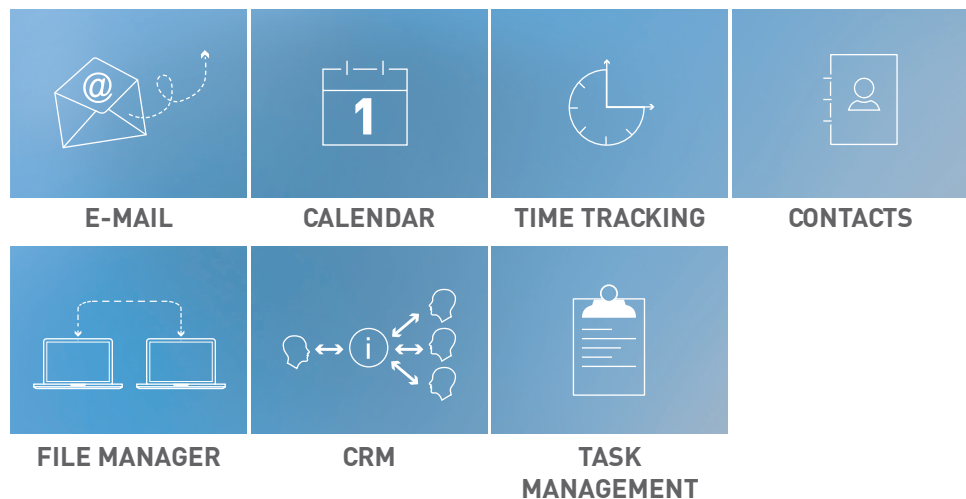


> More Than Groupware

Tine 2.0 is a web-based groupware that helps companies to simplify their business processes. Tine 2.0 combines the functionalities of classic e-mail and calendaring programs with other specific applications such as CRM, contact and data management, time tracking and many more.

YOU DECIDE AT ANY TIME WHICH INTEGRATED MODULES YOU WANT TO USE



As a project of a German software company, Tine 2.0 has already made its way around the globe. With more than 25 languages currently available, Tine 2.0 supports a wide variety of companies, organizations and institutions worldwide for an effective collaboration and ideal use of resources.

The architecture of Tine 2.0 closes the gap between the desired platform independence of the user's device and a fully controllable and sovereign server component at the same time. Regardless of whether you want to run the Tine 2.0 server in-house, in a private cloud or hosted by a service provider. The software can be used directly in the web browser of the device for a secure remote use.

Various interfaces, the synchronization with mobile devices, the granular rights and access management as well as the easy integration into an existing Active Directory are just a few features that are responsible for a sustainable operation within the company and an increased satisfaction of the users and administrators.

In addition to the internal communication, Tine 2.0 facilitates the coordination and management of appointments, maintenance of contacts and the management of tasks, opportunities, and project time accounts. Even more complex business processes are greatly simplified with the help of Tine 2.0. Thanks to the integrated employee management, all relevant information for the Human Resources Department such as home address, banking and insurance data, weekly working hours and vacation entitlement can be clearly managed.

Interfaces: ActiveSync / CalDAV / CardDAV / WebDAV / LDAP / OpenID

Operating Systems: Linux / Windows / Mac OS X

Basics: Current web browser / web server / PHP 5.5+ / MySQL 5.5+ or PostgreSQL 9.2+

OVERVIEW OF THE TINE 2.0 FEATURES



E-mail With its integrated e-mail client, Tine 2.0 offers all standard features for your e-mail management – safe, professional and user friendly.

Migrating your existing e-mail services is not required. You can easily embed your existing e-mail server or IMAP mailboxes that are hosted by a service provider into Tine 2.0, no matter how many e-mail accounts you want to manage for each user. The user-friendly definition and setting of your own filter rules for the management of incoming e-mails is just as natural for Tine 2.0 as an assistant for absence notes.



Calendar The Tine 2.0 calendar is one of the most powerful of its kind. In particular, the interaction with Mac OS X is currently unrivaled. Aside from shared, external and public group calendars, each user has an unlimited number of his own calendars.

Thanks to the Tine 2.0 rights management the appointment management in your company can be perfectly organized, no matter how complex your organizational structure is. At a glance, the availability of the desired participants as well as the necessary resources such as meeting rooms, technical equipment or the carpool can be displayed. Send your event invitations via e-mail along with defined reminders and file attachments. Take advantage of the extensive repetition rules for your recurring appointments. Alternative calendar applications such as iCal, Thunderbird, Outlook 2013, and the native calendar apps from iOS and Android can be used easily by the existing interfaces ActiveSync and CalDAV.



Task Management The Tine 2.0 task management is a valuable companion for your daily work. Personal and shared task lists, deadlines and responsibilities optimize one's own organization as well as the team collaboration.

Each registered task can be prioritized and provided with a processing and progress status. The setting of reminders is just as easy as attaching files, creating notes or linking a task with a business transaction in the CRM, with a contact in the address management, with a time account and much more.

Due to the task history all changes can be tracked at any time. Of course your Tine 2.0 tasks can be synchronized with your smartphone's task management.



Contacts The Tine 2.0 contact management manages effortlessly hundreds of thousands of contacts. The organization of the contacts takes place in private and / or shared address books. Just as in the Tine 2.0 calendar each address book can be integrated into an individual authorization concept. This allows to easily assign user- and group-oriented read and write permissions.

One of the highlights of the Tine 2.0 contact management is the Geo Mapping for the cartographic display of the contact address in Tine 2.0, the automatic duplicate detection, the recording of contact data from e-mail footers e.g. and the tag management for the allocation of public or private markers for any categorization as, for example, branches, classifications, products, newsletters, events and much more.

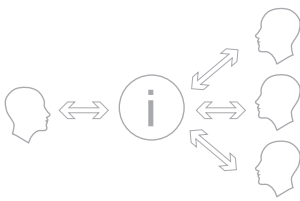
For the import and export of contact data various formats are available. The synchronization of contacts with mobile devices or alternative applications for the contact management is done via ActiveSync or CardDAV.



File manager The Tine 2.0 file manager provides a central repository of files and documents and is especially for all mobile users an important tool for secure and fast access to documents - directly over the internet.

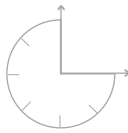
Thanks to the usual folder and directory structure private and public folders can be created and managed. Approval and authorization concepts can be applied to any folder. On demand, restrictive and controlled access on documents can be setup for clients, suppliers and business partners.

The Tine 2.0 file manager supports the open source software "ownCloud" for synchronizing files and serves as a central sync server for all ownCloud clients. This allows that all files and documents are always up to date and undesirable versions are a thing of the past. The deposit of document- and file associations with tasks, contacts, CRM leads, etc. that are maintained in Tine 2.0 complete the function.



CRM CRM solutions are not always complex and unpleasant to use and maintain. The Tine 2.0 CRM module is limited to the basics referring to the management of potential business contacts and sales opportunities and convinces with the seamless integration into the Tine 2.0-contact, -task- and -calendar management as well as with the options to connect with a variety of information and documents.

As with all Tine 2.0 modules, the CRM module also provides a definable overview as well as a selection of predefined and freely selectable search criteria to display all important information for the user at a glance. For the use and processing of the CRM data, several export formats are available.



Time tracking Services that can not be invoiced will become a thing of the past: Due to the resource-based project time recording none of the hours worked is lost when issuing an invoice. For one-time and recurring project and operational services time accounts are set up on which any number of billable or non-billable-hours time sheets can be booked.

Each time account can be provided with individual specifications for accounting. These include budgets, billing units and cost centers. The integrated access and rights management regulates the responsibilities for accounting and the entering of time sheets. As part of the settlement, the equivalent data is processed and prepared for export to a excel or ODS file.

The further processing of the data is in line with one's own billing processes.